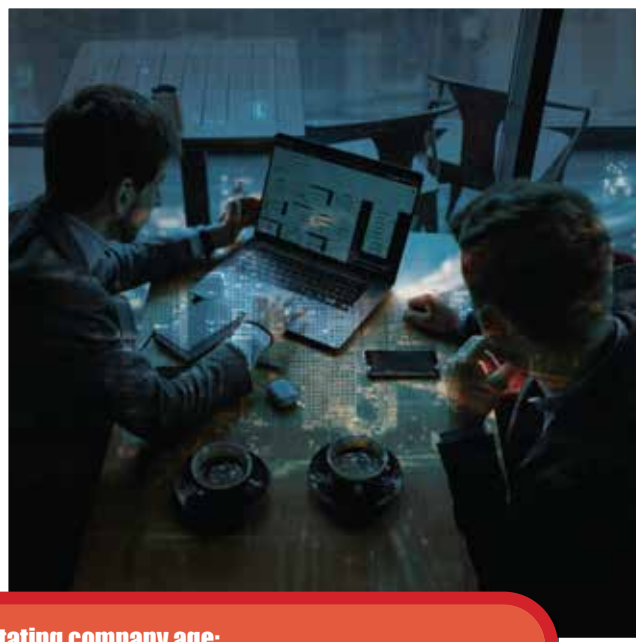


## 2

# Getting to Know Someone



### Asking about the age of a company:

How old is the company you work for?  
How long has the company been around for?  
What's the age of your company?

### Stating company age:

My company is 20 years old.  
The company I work for is 30 years old.  
The company was started 40 years ago by Mr Smith.

### Asking about company type:

What kind of company do you work for?  
What kinds of things does your company do?  
What industry is your company in?

### Defining your company:

My company does furniture manufacturing.  
We work in the IT industry.  
We are a computer manufacturing company.

### Asking about the main action of a company:

What does your company do?  
What things does your company do?  
What does your company provide?

### Describing what your company does:

We sell a range of home appliances.  
We provide housing support to those in need.  
We provide financial management advice to other businesses.

### Asking about business locations/areas:

Where does your business operate?  
What areas do you do business in?  
What places are most popular for business?

### Talking about where you do business:

We operate world-wide.  
We do business only in Europe right now.  
Currently Africa and South America are popular.

### Asking about office locations:

Where is your office located?  
Where is your headquarters located?  
Where are your offices located in Europe?

### Talking about where your offices are:

We have offices all across North America.  
Our headquarters are in Switzerland.  
We are located in Sweden, Italy and Greece.

### Asking about a company's workforce:

How many people work for your company?  
Is your company very big?  
What's the size of your company?

### Talking about your workforce:

We employ about 300 people across all offices.  
Our company employs just over 500 people.  
We have about 100 people working for us.



We use superlatives to talk about the #1 thing. We always use "the" or a possessive adjective before a superlative.





**Put the words in the correct order to make the questions:**

1. Asking about the age of a company:

the the age of comapny? What's

\_\_\_\_\_

2. Asking about company type:

company kind What do work for? of you

\_\_\_\_\_

3. Asking about business locations:

operate? does business your Where

\_\_\_\_\_

4. Asking about a company's workforce:

your big? very Is company

\_\_\_\_\_

**Write the letter under the correct heading:**

A. We employ about 300 people across all offices.

B. We sell a range of home appliances.

C. We have offices all across North America.

D. The company I work for is 30 years old.

**Saying company age:**



**Describing what your company does:**



**Talking about where your offices are:**



**Talking about your workforce:**



**Answer the question in complete sentences:**

1. What industry is your company in?

\_\_\_\_\_

2. Where is your office located?

\_\_\_\_\_

3. How many people work for your company?

\_\_\_\_\_



**Speak Up!**

You are at a work conference. You meet someone new. Tell them:

- What is your name?
- Where you are from?
- What is your job?
- What are your hobbies?



 **Listening**

**Listen and write. There is one example:**



1. Type of company: \_\_\_\_\_

2. Number of employees: \_\_\_\_\_

3. Company size: \_\_\_\_\_

4. Where it's located: \_\_\_\_\_

ex. Name of the company: GEC Media

**Listen and check the box.**

1. What industry is your company in?

A



B



C



2. What areas do you do business in?

A



B



C



3. Where is your headquarters located?

A



B



C



4. How many people work for your company?

A

**75**

B

**25**

C

**100**